

**BY-LAWS
BOEING EMPLOYEES BICYCLE CLUB**

**ARTICLE I
Election of Officers**

- Section 1. The President, Vice-President, Treasurer, and Secretary of the Boeing Employees Bicycle Club (hereinafter referred to as the BEBC) shall be installed at the first business meeting of the year for which they have been elected.
- Section 2. Nominations of candidates for the officers of the BEBC shall be presented at the second-to-last business meeting of the year prior to the year for which they are being nominated. Nominations shall be made by a nominating committee appointed by the President. Additional nominations may be made from the floor at the election meeting, prior to the election of officers.
- Section 3. Election of BEBC officers shall be held at the last business meeting of the year prior to the year for which they are being elected. Voting for each office shall be by a show of hands or, if any member requests, by secret ballot. The candidate receiving a majority of the votes cast shall be elected. If no candidate receives a majority on the first ballot, repeat ballots shall be taken until one candidate obtains a majority.

**ARTICLE II
Executive Board**

- Section 1. Responsibilities
- The Executive Board is responsible for:
- a. Preparation of an annual BEBC budget, to be approved by the BEBC membership and Recreation.
 - b. Approval of all BEBC expenditures.
 - c. Planning and promoting of BEBC activities.
 - d. General government of the BEBC in accordance with the BEBC constitution, by-laws, and Recreation Administrative Procedures and Regulations.
 - e. Holding Executive Board meetings as frequently as necessary for the purpose of conducting such business as may come before the board, with a minimum of two per year.

**ARTICLE III
Committees**

- Section 1. Committee Members
- Committee chairpersons shall be appointed by the President. Chairpersons shall serve until they resign, are replaced by the President, or the committee is dissolved.
- Committee persons, other than the chairperson, shall be appointed by the chairperson, who shall determine the number and make up of the committee unless otherwise directed by the President.
- Section 2. Committee Meetings
- The chairperson shall notify committee members of the time and place of committee meetings.
- Section 3. Standing Committees
- The responsibilities of the standing committees are:
- a. Equipment Committee - The Equipment Committee is responsible for the management of BEBC equipment. The committee shall:
 1. Inventory and store BEBC equipment.
 2. Make equipment available for short term loan to the membership.

3. Make recommendations for procurement of new and/or replacement equipment.
- b. Mileage Committee - The mileage committee shall:
 1. Keep an up-to-date record of all individual member and total BEBC mileage.
 2. Issue BEBC mileage awards.
- c. Newsletter Committee - The Newsletter Committee shall publish and distribute a monthly newsletter to all BEBC members.
The newsletter, as a minimum, shall:
 1. Contain announcements of future meetings.
 2. Contain a list of officers and chairpersons.
 3. Contain a monthly ride schedule.
 4. Be distributed prior to the monthly business meeting.
- d. Ride Committee - The Ride Committee shall develop a monthly ride schedule, to be submitted to the newsletter chairperson for publication.
- e. Roster Committee - The Roster Committee shall:
 1. Maintain an up-to-date roster of members.
 2. Provide mailing labels for the newsletter and other special mailings.
 3. Provide copies of the roster as designated by the Secretary.
- f. Commuter Committee - The Commuter Committee shall assist bicyclists in determining how to commute safely, provide a recognition program for members and act as a source of information for The Boeing Company on bicycle commuting issues.

Section 4. Special Committees

Special committees may be designated by the President at any time. Chairpersons and members of special committees shall be selected in accordance with Section 1 of this article. The following special committees have been designated: Discount Books, History, League of American Wheelmen, Legislative Affairs, Membership, Nomination, Sunshine, and T-Shirts.

**ARTICLE IV
Business Meetings**

Section 1. Regular business meetings shall be held as determined by the Executive Board.

Section 2. Special business meetings may be called at any time by the President by mailing notification to each voting member at least 7 days prior to the meeting.

Section 3. A quorum shall be declared to exist at any regular or special business meeting when 20 of the voting members are present.

**ARTICLE V
Dues**

Section 1. Dues shall be as follows:

Family membership (more than one active member): \$15.00 per year

Individual membership: \$10.00 per year

Section 2. Membership dues shall be payable by February 2nd of each calendar year. Delinquent members will be dropped from the roster.

Section 3. New memberships received after October 1st shall be valid for the entire following year.

**ARTICLE VI
General Provisions**

Section 1. Memberships for non-Boeing Individuals

- a. Non-Boeing Members shall be the "other non-Boeing individuals" who were members on September 30, 1993. They shall have all member rights. They may continue as Non-Boeing Members only as long as they continue to renew their membership.
- b. Associate Members shall be: 1) immediate family members (as defined below) of an employee or retiree who is a member of the same club or 2) former employees as defined below.
 - 1) **Immediate family member** (including spouses and dependent children of immediate family members) is defined as to include parents, brothers, sisters, or children/stepchildren (beyond dependent status) of employees or retirees.
 - 2) **Former employees** are defined as individuals (other than retirees) who voluntarily terminated their employment or individuals who were previously employed by the company and terminated as a result of a reduction in force. Additionally, former employees must have been employed by the company and been active members of the club for which they are seeking associate membership for a minimum of 3 consecutive years immediately prior to their application for associate membership. Former employees must provide evidence of their termination status such as a copy of their resignation letter or a copy of their reduction in force notice, prior to approval of their associate membership.
 - 3) No more than 10% of the total number of members of the BEBC can be associate members.
 - 4) Associate members cannot sponsor an immediate family member for associate membership.
 - 5) An Associate member may not hold office.

Section 2. BEBC Property

Property and equipment purchased by the BEBC shall not be considered the property of any individual member or group of members, but shall be known as BEBC property.

- a. BEBC property shall be entrusted to the custodial care of the Equipment Committee.
- b. In the event of the BEBC dissolving, BEBC property shall revert to Recreation.

Acquisition of any property, real or personal, or interest therein, in excess of \$100 valuation shall receive clearance by Recreation acceptance of the annual BEBC budget, or supplement thereto.

- a. Real property shall be defined as land or buildings.
- b. Personal property shall be defined as property which is moveable (e.g., bicycles, parts, tools).
- c. Interest therein property shall be defined as that property which is leased or rented.

Section 3. Fiscal Year

The fiscal year for the BEBC shall be from January 1 to December 31 inclusive. All budgeting and financial accounting shall be rendered on this basis.

Section 4. Voting

Each member, except for dependent children and Associate Members, shall have one vote. Members must be present at meetings to vote.

Section 5.

Awards

All BEBC members shall be eligible for the following awards.

- Commuter patch - Awarded by the Commuter Committee upon a member commuting by bicycle to their work place for one-half of the workdays, plus one additional workday, in any 12 month period.
- Mile pins - Awarded upon completion of 1000 and 5000 sanctioned miles.
- 10,000 mile award - Awarded upon completion of 10,000 sanctioned miles.
- 25,000 mile award - Awarded upon completion of 25,000 sanctioned miles.
- 50,000 mile award - Awarded upon completion of 50,000 sanctioned miles.

Section 6.

Sanctioned Miles/Rides

BEBC sanctioned miles are those miles accumulated on BEBC sanctioned rides and those accumulated by participants in the BEBC Commuter Award Program. Rides, to be sanctioned, must meet the all following conditions:

- a. The ride must be listed in the BEBC ride schedule.
- b. The ride must be attended by a minimum of 5 BEBC members unless the ride is wholly within the states of Washington, Oregon and the province of British Columbia.
- c. The ride must be a BEBC sponsored ride.
- d. A limited-enrollment ride must be announced in the newsletter before registration is accepted to allow equal access for all members.

or

The ride must be a special ride approved by the Executive Board.

Section 7.

Subsidized Rides

Ride leaders may petition the Executive Board to subsidize food and/or lodging on rides. Such requests must be made in writing to the Executive Board at least 45 days prior to the ride date. The following maximum subsidies may be authorized:

Day rides: Maximum of \$50.00 per approved ride to be used for refreshments or other activities to increase membership.

Overnight rides: Maximum of \$200.00 to be used as seed money and protection against unexpected expenses. The goal of overnight ride leaders is to plan for participants to pay the entire cost of the ride.

**ARTICLE VII
Amendments**

Section 1.

These by-laws may be amended by a two-thirds majority of the voting membership present at any regular meeting at which a quorum is present. The voting membership must be notified in advance of the meeting at which the vote on the proposed amendment is to be taken.

Signed:

Recreation Supervisor
The Boeing Company
Date:

President
BOEING EMPLOYEES BICYCLE CLUB
Dated at Seattle, Washington
Date: